



**Ah Haa School for the Arts
American Academy of Bookbinding
COVID-19 SAFETY PROTOCOLS
May 23, 2022**

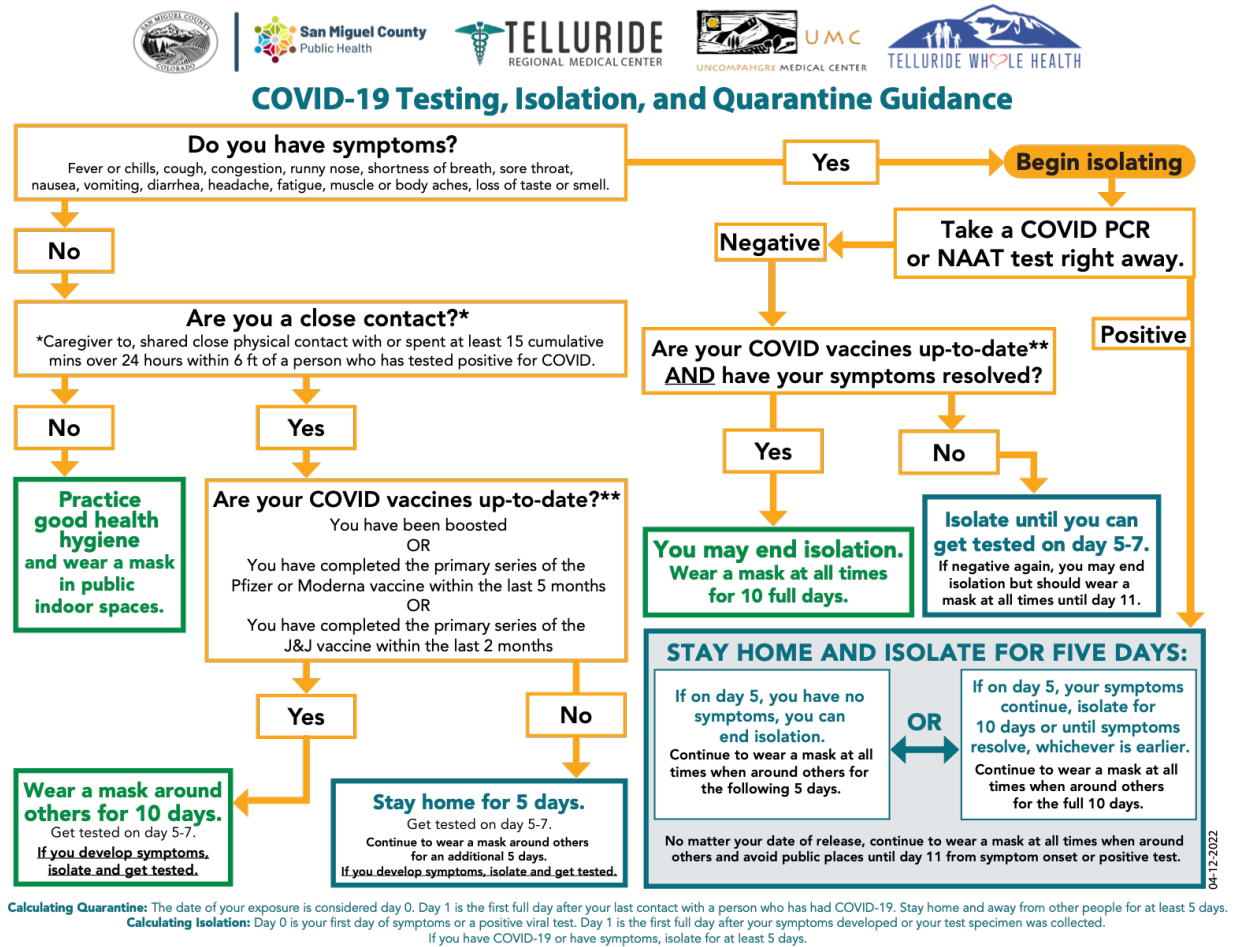
OVERVIEW

The health, safety and wellbeing of the staff, instructors, students and visitors of the Ah Haa School for the Arts are of primary importance to the organization. Our responsibility is to protect the people we're organized to serve. This document outlines Ah Haa School for the Arts (Ah Haa) guidelines for operating in the safest manner possible during the COVID-19 pandemic. As the umbrella organization for the American Academy of Bookbinding (AAB), this document applies to AAB students and staff, as well.

All those who work for Ah Haa School for the Arts, participate in its programs, or otherwise visit our facilities are required to observe the following:

1. Follow Colorado State COVID 19 orders and San Miguel County COVID 19 recommendations
2. Wash hands frequently
3. Stay home when sick and get tested
4. If you have tested positive for COVID-19 or are a close contact to a known Positive, **do not enter Ah Haa School for the Arts facilities** for five full days following exposure, and/or positive test. If symptoms persist beyond this time, remain at home. If returning to school before 10 days from exposure/test, please wear a mask for the remainder of the 10-day period while at Ah Haa.
5. If you or someone in your household or a travel companion has COVID-19 symptoms or is a close contact with a COVID-19 positive, stay home and inform Ah Haa of any possible exposure that may have occurred while visiting the school or participating in an Ah Haa program; get tested before returning to school.

6. Returns to Ah Haa should follow San Miguel County guidelines. Guidelines adopted April 2022 include the following:



PROTOCOL LIFESPAN

These protocols are intended for the Ah Haa School for the Arts operations in the Silver Jack Building (155 W. Pacific Ave.) and American Academy of Bookbinding operations in the Stone Building (117 N. Willow. Protocols are subject to change as health priorities demand.

FAQs

Are you requiring participants to be vaccinated?

No. Effective May 23, 2022, Ah Haa School for the Arts no longer requires students to provide proof of vaccination, however, some classes may require proof of vaccination, due to health or safety concerns of instructors or participants.

What is your face covering policy?

Effective February 09, 2022, masks will not be required to enter Ah Haa School for the Arts, however, some classes may require masks due to health or safety concerns of instructors or participants. The health and safety of all participants will always take precedence over the

inconvenience of wearing masks. Disposable masks will continue to be available at the registration desk. Students who test positive, or who are in close contact with a person who is COVID positive may be required to wear a mask upon returning to class pursuant to San Miguel County guidelines.

Is there hand sanitizer available?

Hand sanitizing stations are located at key locations throughout the building.

What happens if one of my classmates or instructors gets COVID?

In the case of a positive COVID-19 test, the student's privacy will be protected. If an instructor gets COVID, the class may be canceled if a suitable replacement instructor is not available. If a student gets COVID, the student's return must follow San Miguel County Guidelines and the student may not be allowed to return to class. Fellow participants will be given the option of continuing with the class or not, depending on a number of factors.

Will I receive a refund if I cannot attend class due to a positive COVID-19 test or quarantine order?

If a class is canceled due to a COVID-19 incident, registration fees will be refunded in full or part depending on the day or dates of cancellation.-Refunds to individual students who cancel their registration as a result of COVID-19 exposure or infection will be evaluated on a per case basis.

ADDITIONAL GENERAL PROTOCOLS

The Ah Haa School for the Arts will follow guidance released by the San Miguel County Public Health and observe current safety guidelines governing how businesses can safely operate.

Class sizes may be reduced, and students may be asked to maintain safe distancing in classrooms and common areas.

Ah Haa School for the Arts will not provide snacks to students; students must bring their own snacks and are encouraged not to share.

Ah Haa and AAB reserve the right to cancel classes for COVID 19 safety reasons on a case-by-case basis.

Should a program participant refuse to comply with San Miguel County Guidelines or Ah Haa COVID-19 Protocols, Ah Haa/AAB reserves the right to refuse the individual's continued participation in the program with no refund.

VISITORS

Visitors are asked to be respectful of Ah Haa's COVID-19 safety protocols. Ah Haa reserves the right to limit the number of non-student visitors to the building as needed for safety.

PRIVATE EVENTS

All private events at Ah Haa School for the Arts will comply with the above guidelines and protocols and must meet current San Miguel County Public Health guidelines in terms of number of guests allowed to gather indoors or outdoors.

An event coordinator must agree to and be responsible for a safety plan for the event.

In addition to the event space rental contract and general liability waiver, a COVID-19 liability waiver must also be signed.

All private event inquiries should be directed to Christin Marcos, Rentals & Special Events Manager, rentals@ahhaa.org, 970-728-3886.

Please address any questions or concerns about our policy or protocols to Martin Wollesen, Executive Director: marty@ahhaa.org 970.728.3886

(Updated: 05.23.22 - MW)